

Small Business Security Checklist

A practical security checklist built for small business owners without dedicated IT staff.

From the TechODash SOHO Architecture and AI Scam Defense series.

NETWORK FOUNDATIONS

- **Business network is segmented from guest and IoT traffic**
A compromised smart device or guest laptop should never be able to reach your business systems.
- **Router admin credentials are unique and not the manufacturer default**
This single step closes one of the most commonly exploited gaps in any small network.
- **Firmware and security updates install automatically where possible**
Don't rely on remembering to check — enable automatic updates on every device that offers it.

ACCOUNT & PAYMENT SECURITY

- **Multi-factor authentication is active on every business account**
Prefer an authenticator app or hardware key over SMS wherever the option exists.
- **The person who sets up a vendor never also approves payment to them**
This single separation of duties closes off a common fraud scheme, even in a business of two or three people.
- **Payment or account-change requests always get a callback to a known number**
Never verify through a number or link the request itself provided — always a contact you already had on file.

BACKUP & RECOVERY

- **Business data follows the 3-2-1 backup rule**
Three copies, on two types of storage, with one copy stored somewhere else entirely.
- **A written recovery plan exists and someone besides you knows where it is**
Where backups live, how to restore them, and who to call — written down before the day you actually need it.

WANT TO GO DEEPER?

The SOHO 2026 Guide covers the full picture: network architecture, device segmentation, remote work security, and AI scam defense — with checklists and templates for home offices and small businesses.

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